

## LETTER OF INTENT

## THREE PHASES FOR ACASU ACCREDITATION

**Phase 1:** Letter of Intent**Phase 2:** Eligibility Site Visit**Phase 3:** Evaluation

Once a learning community has been accredited through ACASU, subsequent accreditation cycles encompass Phase 2 and 3 only; however, all ACASU-accredited institutions submit online annual reports, validating that they continue to be aligned with ACASU Accreditation Standards.

## PHASE 1 – LETTER OF INTENT

This Letter of Intent is to provide school profile information.

The School's responses on this application will be used to determine whether the application is

- accepted, and an Eligibility Site Visit is scheduled;
- deferred, pending submission of additional clarification and/or documentation;
- or rejected.

If the application is accepted, a dedicated web platform will be available for the School. This portal will be used for communication and documentation exchange throughout the accreditation process.

## APPLICATION

Name of School: \_\_\_\_\_

Head of School and Title: \_\_\_\_\_ Email: \_\_\_\_\_

Head of Board, If applicable: \_\_\_\_\_ Email: \_\_\_\_\_

Address/Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Date of School Establishment: \_\_\_\_\_

School Type (check all that apply)

Not-for Profit       For Profit       Proprietary

Foundation       Association       Other

If other, explain: \_\_\_\_\_

Number and Locations of School Branches, if applicable: \_\_\_\_\_

Grades Served: \_\_\_\_\_

Number of Students Per Grade  
2017-2018: \_\_\_\_\_  
2016-2017: \_\_\_\_\_  
2015-2016: \_\_\_\_\_

Current Number of Students Female: \_\_\_\_\_ Male: \_\_\_\_\_

Full-time Teaching Staff Female: \_\_\_\_\_ Male: \_\_\_\_\_

Full-time Non-Teaching Staff Female: \_\_\_\_\_ Male: \_\_\_\_\_

Language of Instruction: \_\_\_\_\_

Foreign languages taught: \_\_\_\_\_

School's Mission Statement:

School's Brief History (year of opening, expansions, relocations, etc.):

School's Administrative Positions:

Awards or Recognitions Received by School/Students:

School Facilities (types and sizes of the facilities, number of classrooms, etc.):

Current and 3-year Budget Projections (general revenues and expenses):

Rationale for Seeking ACASU Accreditation:

Is the school accredited (or authorized) by any other organization (check as appropriate)?

No  CIS  MSA  WASC  SACS  IBO  AdvancEd

Other: \_\_\_\_\_

If you checked one of the boxes above, is your school in good standing?

Yes

No (please explain): \_\_\_\_\_

Head of School Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Head of Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Your signatures confirm that you accept ACASU Policies and agree to abide by them (including payment of fees).*

*Please email this form to [info@acasu.org](mailto:info@acasu.org). Thank You!*